



F.Y.I.

from the Policy Unit

FYI-388

Date: November 25, 2022

SUBJECT: Requests to change the Statutory Receipt Date (SRD)

Please contact the Policy Unit if you have any questions regarding these or any other changes at

DCSS.POLICYQUESTIONS@azdes.gov

The purpose of this FYI is to inform staff of requests to change the Statutory Receipt Date (SRD). Policy approval is not required before requesting a change to the SRD.

Requests to change the SRD should be directed to the Posted in Error (PIE) Team at DCSSPIE@zdes.gov. The PIE Team will review and research the request and amend the SRD when appropriate.

DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.

**Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail*